

CABINET MEETING COMMUNIQUE  
MEETING OF JULY 10, 2006

Present: Crew, Dilworth, Hanson, (Steve Horton, Guest), Moulton, Pierce, Webb

- Based on information submitted by Dr. Horton, the Cabinet voted to approve increasing the graduate assistant stipend this year by \$1,000.
- Dr. Webb gave a report on summer school enrollment and student credit hour production through registration for the third summer session.
- On recommendation by Dr. Hanson, the Cabinet voted to authorize the Registrar's Office to advertise the position of Record Analyst Coordinator, which has been frozen. This position is critical to the operation of the office.
- Mr. Dilworth presented a report of accomplishments for the fourth quarter of FY 2006 by the Division of University Affairs. His operation has touched virtually every area of the University this year.
- Mr. Dilworth said he would be contacting appropriate people on campus to determine whether Northwestern should participate in a system whereby critical records would be stored off campus. Dr. Hanson said Mike Abiatti informed him that Northwestern should be tied to LONI in a reasonable period of time, so that back-up of records in Information System will be easier and more effective.
- Dr. Moulton asked vice presidents to inform Matt Self, the new director of food services for ARAMARK, of any major events for which he should plan this year.
- Dr. Hanson reported on the results of a survey of our sister institutions relative to 911 services. Based on the information obtained, it was determined he should explore whether we might direct on-campus 911 calls to University Police.
- Dr. Webb authorized the Cabinet to meet next week regarding capital outlay budget priorities to be submitted to the Boards of Supervisors and Regents and to make recommendations to him of any needed modifications.
- Dr. Hanson agreed to pursue the development of a campus virtual tour that could be provided in connection with the compliance review by the SACS-COC.

- Dr. Hanson invited members of the Cabinet to attend a QEP workshop scheduled this Wednesday, July 12, from 8:00 a.m. to noon. Outside consultants with SACS experience in this area will provide information pertinent to the QEP and steps we should take in completing its development.