

CABINET MEETING COMMUNIQUE
MEETING OF MARCH 18, 2008

Present: Crew, Reatha Cox (Guest), William Dickens (Guest), Hanson, Steve Horton (Guest), Carl Jones, Marcus Jones, Chris Maggio (Guest), Pierce, Webb, Williams

- Dr. Dickens presented information pertinent to a grant proposal he plans to submit to Louisiana Compact in connection with the *Ready Campus* initiative. He proposes to provide information and training relative to Northwestern's emergency management plan through dissemination of copies to key personnel, training them in its operation, and incorporating modules about the plan in OR 1010 and First Aid and CPR. The Cabinet unanimously endorsed the proposal.
- Dr. Williams made a preliminary report with regard to the possible addition and networking of color copiers and printers for three areas of the University responsible for large numbers of mailings each year: Graduate Studies, Admissions, and Scholarships; Financial Aid; and Registrar, Alumni, and Recruiting. She will do a cost analysis and report her findings to the Cabinet.
- Mr. Crew reported that requests for establishment of three additional police officer positions have been forwarded to Civil Service for review and determination.
- On Dr. Hanson's recommendation, the Cabinet determined that overflow student housing will not be provided on-campus this fall.
- On Dr. Hanson's recommendation, the Cabinet approved using the University's \$52,308 Access and Success Performance Grant as follows: 2/3 to the Library; and 1/3 to the Division of Student Affairs for access and success initiatives proposed by that area.
- Mrs. Cox, Dr. Horton, and Dr. Maggio reported on Northwestern's First-Year Experience. They presented information about current activities, modifications for fall 2008, programs and activities under consideration for later incorporation, and additional steps planned for the future.
- Mr. Jones pointed out the deadline for RFPs to provide bookstore services is March 27.
- Dr. Williams discussed progress on possible redesign of the University's website. She and Mr. Pierce also provided marketing and public relations information David West compiled from an AASCU workshop he attended recently in Washington, D.C.

- Dr. Hanson said he is obtaining input from the Faculty Senate, SGA, and academic administrators concerning the possibility of prohibiting smoking within 25 feet of University buildings. Dr. Webb asked all Cabinet members to seek input from their respective areas. To effect such a policy, it may prove advisable to provide alternative smoking facilities at certain locations on the campus.