

CABINET MEETING COMMUNIQUE  
MEETING OF June 13, 2008

Present: Hanson, Crew, Marcus Jones, Pierce, Williams, Cecil Knotts (guest)

- Dr. Hanson distributed copies of the University of Louisiana System approved Background Check Contract, and Cecil Knotts summarized the contract. It was decided that each Vice President will determine which positions in their area might require a background check. Further, all future advertisements for all positions will indicate that a background check may be required prior to employment.
  
- Dr. Hanson distributed copies of a 4-day work week plan proposed by Carl Jones and Cecil Knotts. The Cabinet discussed the proposal and gave its endorsement. Cecil Knotts was asked to develop the appropriate policy that will be submitted to the University of Louisiana for approval.
  
- Marcus Jones reported that the Fire Marshall indicated that Varnado Hall can be used for offices with minimal modifications. The Cabinet decided that the Infirmary will be the first organization to move into Varnado Hall, and that the space vacated by the Infirmary will be occupied by the University Police.
  
- Dr. Hanson distributed a letter from Dr. Chris Maggio to the Cabinet concerning housing for Summer Camps in 2009 and beyond. Dr. Hanson asked the Cabinet to review this material and be prepared to discuss it at the next Cabinet meeting.
  
- Marcus Jones asked the Cabinet to make a recommendation on the number and placement of smoking shelters. The Cabinet decided that two shelters should be placed in the vicinity of Kyser Hall as a pilot to measure how often the smoking shelters might be used.